



Speaker Won Pat <speaker@judiwonpat.com>

Messages and Communications: Notice of Grant Application:BSP- Paul Coverdell Forensic Science Improvement Grants Program

1 message

Speaker Won Pat <speaker@judiwonpat.com>
To: Guam Legislature Clerks Office <clerks@guamlegislature.org>

Thu, Apr 3, 2014 at 10:10 AM

4/3/2014/2/2014 Federal Grant Application from (BSP -
Guam State Clearing House Paul Coverdell Forensic Science 32-14-1479
Improvement Grants Program) *emailed 32-14-1479

Office of the Speaker
Judith T. Won Pat, Ed. D.

Date: 4.3.14
Time: 10:10 am

----- Forwarded message -----

From: **Jerica Cruz** <jerica.cruz@guam.gov>
Date: Wed, Apr 2, 2014 at 4:27 PM
Subject: Notice of Grant Application:BSP- Paul Coverdell Forensic Science Improvement Grants Program
To: Speaker Won Pat <speaker@judiwonpat.com>

Hafa Adai,

Please see attached grant application submitted by Bureau of Statistics and Plans.

Si Yu'os Ma'ase

Jerica Cruz
Grant Specialist- Guam State Clearing House
Office of the Lieutenant Governor of Guam
Ricardo J. Bordallo Governor's Complex, Adelup, Guam 96910
Phone: 1-671-475-9384
Fax: 1-671-477-2007

2014 APR 3 AM 11:48
JWC

Ufisinan I Etmås Ge'helo'Gi Liheslaturan Guåhan
Office of Speaker Judith T. Won Pat Ed.D.
Kumiten Idukasion yan Laibirihan Publeko
Committee on Education and Public Libraries & Women's Affairs

155 Hesler Place, Suite 201, Hagatna, Guam 96910
Tel: (671) 472-3586 Fax: (671) 472-3589
www.guamlegislature.com / speaker@judiwonpat.com

1479

2 attachments

BSP Grant.pdf

 **SPKR.pdf**
303K



BUREAU OF STATISTICS & PLANS

SAGAN PLANU SIHA YAN EMFOTMASION

Government of Guam

P.O. Box 2950 Hagåtña, Guam 96932

Tel: (671) 472-4201/3

Fax: (671) 477-1812



Eddie Baza Calvo
Governor of Guam

Ray Tenorio
Lieutenant Governor

Lorilee T. Crisostomo
Director

MAR 28 2014



Memorandum



To: Administrator, Guam State Clearinghouse

From: Director, Bureau of Statistics and Plans

Subject: Fiscal Year 2014 Paul Coverdell Forensic Science Improvement Grant Program (CFDA 16.742): Intergovernmental Review of Grant Application

The Bureau of Statistics and Plans is requesting for Intergovernmental Review of Guam's FY 2014 Paul Coverdell Forensic Science Improvement Grant Program (Coverdell Program). The CFDA number, Grant Posting/Grant Opening Date, Grant Submission Date, and Grant Program Summary are as follows:

- CFDA: 16.742
- Grant Posting/Grant Opening Date: February 14, 2014
- Grant Submission Date: April 1, 2014
- Brief Summary of the Grant Program: The purpose of the Paul Coverdell Forensic Science Improvement Grant program is to help improve the quality and timeliness of forensic science and medical examiner services. Among other things, funds may be used to eliminate a backlog in the analysis of forensic evidence and to train and employ forensic laboratory personnel, as needed, to eliminate such a backlog.

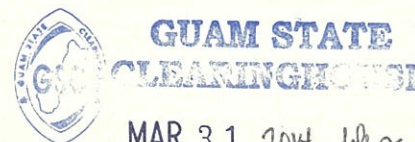
Guam is applying for \$63,000 in base federal funds from the U.S. Department of Justice, National Institute of Justice to provide support for one Criminalist I position for the Drug Unit and forensic supplies to process forensic drug evidence and to reduce the backlog of drug cases in the Drug Analysis Unit.

The funding under this grant opportunity will dramatically increase the laboratory capability in the processing of forensic drug case for the Forensic Science Service Drug Analysis Unit of the Guam Police Department Forensic Science Division.

The Bureau kindly asks for your approval of our review request. Should you have any questions or require additional information, please contact either myself or Ms. Lola E. Leon Guerrero at 472-4201/2/3.

Monica J. Guerrero
MONICA J. GUERRERO
Acting

Attachments



Notice: Receipt of this document
"DOES NOT" imply that
all submission requirements
have been met.



GUAM STATE CLEARINGHOUSE

P.O. Box 2950 Hagåtña, Guam 96932
Tel: (671) 475-9380
Website: www.guamclearinghouse.com
Email: clearinghouse@guam.gov

EDWARD J.B. CALVO
I Maga'låhen Guahan

RAYMOND S. TENORIO
I Segundu Na Maga'låhen Guahan

Grant Project Application Notice of Intent to Apply for Federal Assistance GSC FORM REVISED 03/21/2012



GUAM STATE CLEARINGHOUSE

MAR 31, 2014

Notice: Review of this document
"DOES NOT" mean
all submission requirements
have been met.

Guam State Clearinghouse Use Only	
Date Received:	3/31/2014
Received By:	JENICA ONIZ
SAI Number:	90003141124Y

Type of Application New Grant* Continuing Grant** Supplemental Grant** Other*

A.) DUNS Number B.) Date

C.) Applicant/Department Name

D.) Division

E.) Applicant Address

F.) Applicant/Department Point of Contact Information
 Contact Person Name Phone Number

E-mail Address

G.) Due Date to Federal Agency

H.) Federal Funds
 a.) Grant
 b.) Other

I.) Non-Federal, Matching Funds
 a.) Local
 b.) In-Kind
 c.) Other

J.) TOTAL FUNDS

K.) CFDA/Federal Program Name

L.) Federal Agency Name

M.) Federal Agency Address

N.) For Continuing or Supplemental Grants, Please provide the following information:

a.) Initial Grant Period

[Empty box]

b.) Guam State Clearinghouse SAI Number

[Empty box]

c.) Grant Year This Application Impacts

[Empty box]

O.) Has the Federal Funding Agency been notified? YES NO

P.) During which Fiscal Year will this program be implemented?

Fiscal Year 2014

Q.) If the project requires local funding in addition to the federal funding requested, please specifically identify source and rationale:

[Empty box]

R.) This program is: Budgeted - Please identify legal budget authority

[Empty box]

Non-Budgeted

S.) Will this program require the hiring of additional employees? Is YES, please provide the number of employees (both existing and new) and justification.

YES - Existing New NO

[Empty box]

T.) List Departments and Agencies that would be affected directly or indirectly by this application

Guam Police Department, Office of the Attorney General, Bureau of Statistics and Plans, Department of Administration, Bureau of Budget and Management Research

U.) Please provide a Project Summary with supporting documents if needed.

Please see attachment

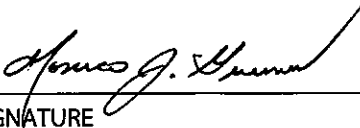
V.) Please answer the following:

- a.) Does this application require an Environmental Impact Study? YES NO
- b.) Will this application conflict with any existing law? YES NO
- c.) Is enabling legislation required? YES NO
- d.) Will the program require a maintenance of effort? YES NO
- e.) Are in-kind services allowed for this program? YES NO
- f.) Does this program allow an indirect cost rate to be applied? YES NO

SUBMITTED AND APPROVED BY:

Printed Name, Position/Title of Authorized Representative

Monica J. Guerrero, Acting Director, Bureau of Statistics and Plans



SIGNATURE

Date

MAR 28 2014



NIJ FY 14 Paul Coverdell Forensic Science Improvement Grants Program 2014-90200-GU-CD



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This handbook allows you to complete the application process for applying to the NIJ FY 14 Paul Coverdell Forensic Science Improvement Grants Program. At the end of the application process you will have the opportunity to view and print the SF-424 form.

*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction	
*Type of Application	If Revision, select appropriate option If Other, specify	New ▼ Type of Revision ▼ <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
*Is application subject to review by state executive order 12372 process?	<input checked="" type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on March ▼ 28 ▼ 2014 ▼ <input type="radio"/> No Program is not covered by E.O. 12372 <input type="radio"/> N/A Program has not been selected by state for review	

Save and Continue



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Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

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*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	98 - 0018947
*Type of Applicant	State <input type="button" value="v"/>
Type of Applicant (Other):	<input type="text"/>
*Organizational Unit	Bureau of Statistics and
*Legal Name (Legal Jurisdiction Name)	Guam Bureau of Statisti
*Vendor Address 1	513 W Marine Corps Dr
Vendor Address 2	<input type="text"/>
*Vendor City	Hagatna
Vendor County/Parish	<input type="text"/>
*Vendor State	Guam <input type="button" value="v"/>
*Vendor ZIP	96910 - <input type="text"/> Zip+4 Lookup
Please provide Point of Contact Information for matters involving this application	
*Contact Prefix:	Director <input type="button" value="v"/>
Contact Prefix (Other):	<input type="text"/>
*Contact First Name:	Lorilee
Contact Middle Initial:	<input type="text"/>
*Contact Last Name:	Crisostomo
Contact Suffix:	Select a Suffix <input type="button" value="v"/>
Contact Suffix (Other) :	<input type="text"/>
*Contact Title:	Director
*Contact Address Line 1:	513 W Marine Corps Dr
	<input type="text"/>

Contact Address Line 2:	
*Contact City:	Hagatna
Contact County:	
*Contact State:	Guam
*Contact Zip Code:	96910 - <input type="text"/> Zip+4 Lookup
*Contact Phone Number:	671 472 4201 Ext: <input type="text"/>
Contact Fax Number:	671 477 1812
*Contact E-mail Address:	lorilee.crisostomo@bsp.guam.gov Email Help

Save and Continue



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*Descriptive Title of Applicant's Project			
Fiscal Year 2014 Paul Coverdell Forensic Science Improvement Grants Program			
*Areas Affected by Project			
Guam Wide			
Proposed Project			
	*Start Date	September ▾	01 ▾ 2014 ▾
	*End Date	October ▾	31 ▾ 2015 ▾
*Congressional Districts of			
	Project	Congressional District 00, GU	
*Estimated Funding			
Federal	\$	63000	.00
Applicant	\$	0	.00
State	\$	0	.00
Local	\$	0	.00
Other	\$	0	.00
Program Income	\$	0	.00
TOTAL	\$	63000	.00

Save and Continue



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This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

Program Abstract 2014 Coverdell.pdf	<input type="button" value="Delete"/>
2014 Coverdell Narrative Final.pdf	<input type="button" value="Delete"/>
FY 2014 Paul Coverdell External Investigations.pdf	<input type="button" value="Delete"/>
2014 Paul Coverdell Budget and Budget Narrative.pdf	<input type="button" value="Delete"/>
Applicant Disclosure 2014 Coverdell.pdf	<input type="button" value="Delete"/>
Click on the Attach Button to upload an attachment	<input type="button" value="Attach"/>

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.



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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

*Prefix:	Mrs. <input type="button" value="v"/>
Prefix (Other):	<input type="text"/>
*First Name:	Lorilee
Middle Initial:	T
*Last Name:	Crisostomo
Suffix	Suffix: <input type="button" value="v"/>
Suffix (Other):	<input type="text"/>
*Title:	Director
*Address Line 1:	513 W Marine Corps Dr
Address Line 2:	<input type="text"/>
*City:	Hagatna
County:	<input type="text"/>
*State:	Guam <input type="button" value="v"/>
*Zip Code:	96910 - <input type="text"/> Zip+4 Lookup
*Phone:	671 - 472 - 4201 Ext : <input type="text"/>

Fax:	<input type="text" value="671"/>	<input type="text" value="-477"/>	<input type="text" value="-1812"/>
*E-mail:	<input type="text" value="lorilee.crisostomo@bsp"/>	Email Help	
<p><input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>			



OMB APPROVAL
NUMBER 1121-0140

EXPIRES 03/31/2016

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

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**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has

received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN:

Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier	
	1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name Guam Bureau of Statistics and Plans		Organizational Unit Bureau of Statistics and Plans	
Address 513 W Marine Corps Dr Hagatna, Guam 96910		Name and telephone number of the person to be contacted on matters involving this application Crisostomo, Lorilee (671) 472-4201	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 98-0018947		7. TYPE OF APPLICANT State	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY National Institute of Justice	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.742 CFDA Paul Coverdell Forensic Sciences TITLE: Improvement Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Fiscal Year 2014 Paul Coverdell Forensic Science Improvement Grants Program	
12. AREAS AFFECTED BY PROJECT Guam Wide			
13. PROPOSED PROJECT Start Date: September 01, 2014 End Date: October 31, 2015		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project GU00	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? This preapplication/application was made available to the state executive order 12372	
Federal	\$63,000		
Applicant	\$0		
State	\$0		
Local	\$0		

Other	\$0	process for review on 03/28/2014
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$63,000	
<p>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</p>		

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Complete	Project Information
Complete	Budget and Program Attachments
Complete	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
Incomplete	<input type="button" value="Submit Application"/>

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Project Abstract



Part 1: Please identify the applicant point of contact (POC)

OMB No. 1121-0329
Approval Expires 07/31/2016

Applicant POC	
Organization Name	Guam Bureau of Statistics and Plans
POC Name	Lorilee T. Crisostomo, Director
Phone Number	(671)472-4201/2/3
Email Address	lorilee.crisostomo@bsp.guam.gov
Mailing Address	PO Box 2950 Hagatna, Guam 96932

Part 2: Please identify the application

Application Information	
Solicitation Name	Paul Coverdell Forensic Science Improvement Grants Program
Project Title	2014 Paul Coverdell Forensic Science Improvement Grants Program: Increase the Laboratory Capability in the Processing of Forensic Drug Cases
Proposed Start Date	October 1, 2014
Proposed End Date	September 30, 2015
Funding Amount Requested	\$63,000

Part 3: Please identify the project location and applicant type

Project Location and Applicant Type	
Project Location (City, State)	Mangilao, Guam
Applicant Type (Tribal Nation, State, County, City, Nonprofit, Other)	State



U.S. Department of Justice
Office of Justice Programs

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Part 4: Please provide a project abstract

Enter additional project abstract information. Unless otherwise specified in the solicitation, this information includes:

- Brief description of the problem to be addressed and target area and population
- Project goals and objectives
- Brief statement of project strategy or overall program
- Description of any significant partnerships
- Anticipated outcomes and major deliverables

Text should be single spaced; do not exceed 400 words.

<p>Project Abstract</p> <p>Program Scope and Objectives</p> <p>The scope of this proposal is to eliminate the backlog in the analysis of controlled substances in the Guam Police Department Forensic Science Division Drug Unit. The objectives is to continue to provide support for one Criminalist I position for the Drug Unit and forensic supplies to process forensic drug evidence.</p> <p>Program Design and Methodology</p> <p>To meet the scope and objectives, the grant will continue to provide personnel and fringe benefits for one Criminalist I position in the Drug Unit and to use grant funds to purchase ultra pure helium gas to be used to process forensic drug evidence. The Criminalist I position and forensic supplies is of critical importance to ensure the processing of current and backlog controlled substances evidence in the Drug Unit. This Criminalist I will assist the senior Criminalist III in conducting analysis of controlled substances of current and backlog forensic drug cases.</p> <p>Meeting this objective and the scope of this proposal will increase the Drug Unit evidence screening and processing of current and backlog forensic drug cases. The program evaluation criteria will consist of the successful implementation of the Criminalist I and the successful implementation of the ultra pure helium gas. The program outcomes and effectiveness of the project will be based on the efficiencies that the Forensic Science Division will experience with the additional Criminalist in the Drug Unit and the forensic supplies. The anticipated outcome of this program is the reduction in the backlog of forensic drug cases.</p>

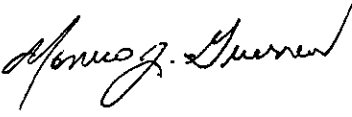


Part 5: Please indicate whether OJP has permission to share the project abstract

If the applicant is willing for the Office of Justice Programs (OJP), in its discretion, to make the information in the project abstract above publicly available, please complete the consent section below. Please note, the applicant's decision whether to grant OJP permission to publicly release this information will not affect OJP's funding decisions. Also, if the application is not funded, granting permission will not guarantee that information will be shared, nor will it guarantee funding from any other source.

- Permission not granted
- Permission granted (Fill in authorized official consent below.)

On behalf of the applicant named above, I consent to the information in the project abstract above (including contact information) being made public, at the discretion of OJP consistent with applicable policies. I certify that I have the authority to provide this consent.

Authorized Official (AO) Consent	
Signature	Date
	3/26/2014
AO Name	Monica J. Guerrero
Title	Acting Director
Organization Name	Bureau of Statistics and Plans
Phone Number	(671)472-4201/2/3
Email Address	monica.guerrero@bsp.guam.gov

Note: This document is to be submitted as a separate attachment with a file name that contains the words "Project Abstract."



2014 Paul Coverdell Forensic Science Improvement Grants Program

Increase the Laboratory Capability in the Processing of Forensic Drug Cases

April 1, 2014

Applicant's Name: Guam Bureau of Statistics and Plans

Lorilee T. Crisostomo, Director

PO Box 2950

Hagatna, Guam 96932

671 472/4201/2/3

Lorilee.Crisostomo@bsp.guam.gov

Program Abstract

Increase the Laboratory Capability in the Processing of Forensic Drug Cases

Program Scope and Objectives

The scope of this proposal is to eliminate the backlog in the analysis of controlled substances in the Drug Unit. The objectives is to continue to provide support for one Criminalist I position for the Drug Unit and forensic supplies to process forensic drug evidence.

Program Design and Methodology

To meet the scope and objectives, the grant will continue to provide personnel and fringe benefits for one Criminalist I position in the Drug Unit and to use grant funds to purchase ultra pure helium gas to be used to process forensic drug evidence. The Criminalist I position and forensic supplies is of critical importance to ensure the processing of current and backlog controlled substances evidence in the Drug Unit. This Criminalist I will assist the senior Criminalist III in conducting analysis of controlled substances of current and backlog forensic drug cases.

Meeting this objective and the scope of this proposal will increase the Drug Unit evidence screening and processing of current and backlog forensic drug cases. The program evaluation criteria will consist of the successful implementation of the Criminalist I and the successful implementation of the ultra pure helium gas. The program outcomes and effectiveness of the project will be based on the efficiencies that the Forensic Science Division will experience with the additional Criminalist in the Drug Unit and the forensic supplies. The anticipated outcome of this program is the reduction in the backlog of forensic drug cases.

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Program Narrative (Base Funds)

Increase the Laboratory Capability in the Processing of Forensic Drug Cases

Program Scope

The primary scope of this proposal is to eliminate the backlog in the analysis of controlled substance in the Drug Unit. The objective is to eliminate the backlog in the Drug Unit by providing support for one Criminalist I to analyze controlled substance received and forensic supplies to process forensic drug evidence.

To meet the scope and objective, the grant will continue to provide personnel and fringe benefits for one Criminalist I position and forensic supplies. The Criminalist I position is of critical importance to ensure the processing of current and backlog controlled substances evidence in the Drug Unit. This Criminalist I will assist the senior Criminalist III in conducting analysis of controlled substances of current and backlog forensic drug cases.

Meeting this objective and the scope of this proposal will increase the Drug Unit evidence screening and processing of current and backlog forensic drug cases. The program evaluation criteria will consist of the successful implementation of the Criminalist I. The program outcomes and effectiveness of the project will be based on the efficiencies that the Forensic Science Division will experience with the additional Criminalist in the Drug Unit. The anticipated outcome of this program is the reduction in the backlog of forensic drug cases.

Background

Guam's government system is unique because there is only one level of Government. The Guam Police Department is the primary law enforcement agency with responsibility for Guam. The jurisdictional area is comprised of 160,378 population in 2013 spread over a service area of

210 square miles. The department accomplishes its mission with a staff of 310 sworn officers and 63 full time civilian employees. The department reports an average of 459 (5 year average beginning with 2009 to 2013) instances of violent crimes each year to the Federal Bureau of Investigation as reported by the Guam Police Department Planning and Research Division. The violent crimes include murder, rape, robbery, and aggravated assault.

Guam Police Department Violent Crimes Uniform Crime Report 2009 – 2013						
Offenses	2009	2010	2011	2012	2013	Average Violent Crime over 5 Years
Murder	5	3	6	5	8	5.40
Rape	29	40	91	107	106	74.60
Robbery	78	53	68	96	145	88.00
Aggravated Assault	191	272	332	257	401	290.60
Total Crime	303	368	497	465	660	458.60
Source: Crime in Guam 2012 Uniform Crime Report (UCR), Guam Police Department; 2013 Guam Police Department UCR Preliminary Data						

The Guam Police Department Forensic Science Division is the only U.S. Forensic Laboratory in the Western Pacific region. In addition to providing forensic services for Guam, it provides forensic services to local and federal law enforcement entities in Guam, the Commonwealth of the Northern Mariana Islands, and throughout Micronesia. The Forensic Science Division consists of three distinct sections: Crime Scene Response Section (CSRS), Forensic Science Section (FSS) and the Evidential Control Section (ECS). The CSRS provides services in the area of crime scene field investigation, photo lab, and latent print/fingerprint analysis; the FSS conducts analyses of drugs, serological, and firearms and tool mark evidence; and the ECS is responsible for the preservation and safekeeping of all evidence confiscated and submitted to the Guam Police Department.

Drug Case Backlog and Turn-Around Time

miles. The department accomplishes its mission with a staff of 310 sworn officers and 63 full time civilian employees. The department reports an average of 459 (5 year average beginning with 2009 to 2013) instances of violent crimes each year to the Federal Bureau of Investigation as reported by the Guam Police Department Planning and Research Division. The violent crimes include murder, rape, robbery, and aggravated assault.

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Drug Case Backlog and Turn-Around Time

Statement of the Problem

The Forensic Science Division has twenty-two (22) full time personnel. The staff consist of the following: 1 Division Chief (Police Captain), 1 Operations Chief (Police Lieutenant), 1 Administrative Sergeant (Police Sergeant), 1 Evidential Control Section Sergeant (Police Sergeant), 1 Criminalist I (Civilian), 3 Criminalist III (Civilians), 1 Firearms Examiner (PO III), 1 Firearms Examiner Trainee (PO III), 1 Photo Lab (PO I), 4 Finger Print Examiners (1 PO III, 1 POII, 2 Civilian), 5 Crime Scene Investigators (1 POI, 2 POII, and 2 POIII), 2 Evidential Control Officers (1 POIII and 1 Civilian). Of the twenty-two (22) full time personnel, there are four (4) qualifying full time scientists. At this time, the Forensic Science Division does not perform the following analyses: DNA analyses, complete toxicology, hair and fiber, gunshot residue, questioned document, paint and polymers, soil, mineral and glass, and arson and explosives. This evidence is collected and sent off-island to the FBI laboratory for analysis.

Annually, the Guam Police Department Forensic Science Division (GPD FSD) receives an average of 2,994 forensic cases, takes an average of 24,118 pieces of photographic forensic evidence, lifts an average of 7,835 latent prints, confiscates an average of 550 drug cases, receives an average of 149 drug cases, receives an average of 41 serological forensic cases, and receives an average of 12 firearms forensic cases. Due to the Governor of Guam austerity measures to reduce the deficit and budget cuts across the board to include existing essential programs, Guam's only forensic laboratory is only processing forensic cases going to court, forensic cases with active leads, and forensic cases sent to laboratory. Confiscated evidence pending forensic analysis is being maintained in the Evidential Control Section. The challenging factors that limit the Forensic Science Section Drug Unit's ability to provide quality and timely evidence processing are due to the lack of criminalist to process controlled substance evidence.

The following table provides information on the three year average of drug cases confiscated, drug cases received, drug cases analyzed, backlog drug cases analyzed, and drug cases backlog.

Forensic Science Division Forensic Science Section					
Year	Drug Analysis				
	Drug Cases Confiscated	Drug Cases Received	Drug Cases Analyzed (a)	Drug Cases Backlog Analyzed	Drug Cases Backlog
2009	232	63	78		175
2010	765	332	292	66	473
2011	595	47	63	26	532
2012	290	69	72	16	218
2013	402	64	65	7	329
Average Total	429.00	60.00	66.67	16.33	359.67

Backlog drug cases are calculated based on Drug Cases Confiscated less Drug Cases Analyzed. The prior year backlog drug cases are not added on to the following year.

Because of the 3 year statute of limitation for all crimes except homicide and CSC, backlog cases prior to 2011 will not be analyzed. There is no statute of limitation for homicide and CSC cases. The average total is calculated based on 2011 to 2013 data divided by 3.

Turnaround time: Submission to lab to analysis: 1-2 days, 2 weeks for multiple case submissions

Confiscation to Analysis: 2 years (Average)

Desired turnaround time: Confiscation to Analysis: 3 - 7 days

(a) In 2006 an additional criminalist was hired for Drug Analysis and was on training status until Aug 2006. Additional criminalist working full time processing current and backlog cases and the other criminalist is detailed as the Acting Chief Criminalist taking on administrative duties.

Objectives and Action Plan

The objective is to provide personnel and fringe benefits for one Criminalist I position.

Objective – Reduce the backlog in the Drug Unit by providing for personnel and fringe benefits for a Criminalist I.

The Guam Police Department Forensic Science Laboratory will be losing two of its Criminalist III in the Serology Unit in two years as one will be retiring and the other will be relocating to the Continental U.S. As a result of this anticipated loss, the Criminalist I assigned to the Drug Unit is transitioning to the Serology Unit for training in the processing of serological

evidence. In light of this, a Criminalist I position is of critical importance to ensure the processing of current and backlog controlled substances evidence in the Drug Unit. This Criminalist I will assist the senior Criminalist III in conducting analysis of controlled substances of current and backlog forensic drug cases.

Benefits and Conclusions

The expected benefits and outcomes is to increase the Drug Unit capability to reduce their backlog by providing for Criminalist I salary and fringe benefits.

Plans for the Collection of Performance Measures Data

In addition to the NIJ defined performance measures, several other performance measures including the total turn-around time and the analytical turn-around time will be monitored. Total turn-around time is the number of days between the submissions of a request to the laboratory to the reporting of the results to the requesting agency. The analytical turn-around time is the number of days from when the analyst begins the analysis of the evidence to the reporting of the results to the requesting agency. The change in turnaround time will be calculated every three months and compared this to the initial turn-around time at the beginning of the grant period. The change in the number of backlogged cases will be evaluated every three months. This data is available and tracked in the laboratory log books.

The Bureau of Statistics and Plans will develop a data table that will encompass the services provided by the Crime Scene Response Section and the services provided by the Forensic Science Section Drug Unit within the forensic laboratory. The data table along with the GPRA Coverdell Performance Measures will be provided to the Guam Police Department Forensic Science Division Criminalist III in the Drug Analysis Section at the start date of the project. The Criminalist III is task with coordinating the collection of the data from each Unit

within the Forensic Laboratory monthly. The Criminalist III will compile the data monthly, analyze the data quarterly and submit it to the Bureau fifteen days after the end of the calendar year quarter along with the quarterly progress report. The Criminalist III will ensure the data is accurate, auditable, and correctly measure the impact of the Federal funds provided. The data will be available for review 3 years after the grant has closed with the Bureau of Statistics and Plans, the State Administering Agency.

FY 2014 Paul Coverdell External Investigations Certifications

FY 2014 Coverdell Forensic Science Improvements Grants Program

Attachment: External Investigations

The "Certification as to External Investigations" that is submitted on behalf of the applicant agency as part of this application certifies that—

A government entity exists and an appropriate process is in place to conduct independent external investigations into allegations of serious negligence or misconduct substantially affecting the integrity of the forensic results committed by employees or contractors of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility that will receive a portion of the grant amount.

Prior to receiving funds, the applicant agency (that is, the agency receiving the funds under this grant) must provide—for each forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility that will receive a portion of the grant amount—the name of the "government entity" (or entities) that form the basis for the certification. Please use the template below to provide this information.

IMPORTANT NOTE: If necessary for accuracy, list more than one entity with respect to each intended recipient of a portion of the grant amount. For example, if no single entity has an appropriate process in place with respect to allegations of serious negligence as well as serious misconduct, it will be necessary to list more than one entity. Similarly, if no single entity has an appropriate process in place with respect to allegations concerning contractors as well as employees, it will be necessary to list more than one entity.

Additional guidance regarding the "Certification as to External Investigations" appears in the "Eligibility" section of the program announcement for the FY 2014 Coverdell program.

Name of Applicant Agency (including Name of State or Unit of Local Government):

GUAM BUREAU OF STATISTICS AND PLANS

Date: MAR 26 2014

Name of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility that will receive a portion of the grant amount	Existing government entity (or entities) with an appropriate process in place to conduct independent external investigations
1. Guam Police Department Forensic Science Laboratory	Internal Affairs Units, Guam Police Department
2.	

FY 2014 Paul Coverdell Budget Detail Worksheet and Budget Narrative for Base Funds

Base Funds Budget Detail Worksheet and Budget Narrative and Budget Summary
FY 2014 Paul Coverdell Forensic Science Improvement Grant Program
October 1, 2014 to September 30, 2015

Base Grant

A. Personnel--List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

<u>Position</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(111) Criminalist I Salary (K, 2)	\$16.95 per hour x 2080	100%	\$35,256.00
TOTAL PERSONNEL			\$35,256.00

Budget Narrative: The Criminalist I will be responsible for processing the current and backlog of forensic drug cases. The Criminalist I will work a total of 2080 hours at an hourly rate of \$16.95 over the life cycle of the grant program (\$16.95 x 2080 = \$32,256)

B. Fringe Benefits--Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

<u>Position</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(111) Criminalist I Hazard Pay	\$35,256	4%	\$1,410.24
(113) Criminalist I Retirement	\$35,256.00	31.00%	\$10,929.36
(113) Criminalist I Medical	\$6,517.00	1	\$6,517.00
(113) Criminalist I Dental	\$375.00	1	\$375.00
(113) Criminalist I Medicare	\$35,256 + 1410.24 = \$36,666.24	1.45%	\$531.66
(113) Criminalist I Life	\$153.00	1	\$153.00
(113) Criminalist I DDI	\$494.52	1	\$494.52
TOTAL FRINGE BENEFITS			\$20,410.78
TOTAL FRINGE BENEFITS			
ROUNDED UP			\$20,411.00
TOTAL PERSONNEL AND FRINGE BENEFITS			\$55,667.00

Budget Narrative: The Criminalist I position is authorized hazardous pay, and the hazardous pay is subject to Medicare tax. The Government of Guam calculates Medicare with hazard pay. The computation \$35,256 (salary) plus \$1,410.24 (Hazard pay) = \$36,666.24 multiplied by 1.45% (Medicare) = \$531.66, this is how the government of Guam factors hazardous pay. In addition, the Criminalist I position fringe benefits includes Retirement (\$10,083.06) and the computation is \$35,256 multiplied by 31% = \$10,929.36, Medical (\$6517), Dental (\$375), Life (\$153), and Disability Death Insurance (\$494.52). The Criminalist I will be responsible for processing of current and backlog forensic drug cases. The total fringe benefit budget of \$20,410.78 was rounded up to \$20,411, thus \$20,411 is for the life of the grant cycle.

C. Travel-- Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meetings, etc. Show the basis of computation (e.g., six people 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

<u>Purpose of Travel</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
TOTAL TRAVEL			\$0.00

D. Equipment-- List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

<u>Item</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(250) Computer workstation (Administrative Cost)	\$2,000.00	1	\$2,000.00
TOTAL EQUIPMENT			\$2,000.00

Budget Narrative: The State Administrative Agency will use the administrative cost to purchase a computer workstation to replace the aged workstation that will be used towards the general programmatic administration of the program. The estimated cost of the computer workstation is \$2000.

E.-Supplies--List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

<u>Administrative Cost Supply Items</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(240) Anti Virus Program for 1 years	\$75.00	1	\$75.00
(240) Microsoft Office Suite	\$235.00	1	\$235.00
(240) Color laser printer toner (cyan)	\$195.00	1	\$195.00
(240) Color laser printer toner (magenta)	\$195.00	1	\$195.00
(240) Color laser printer toner (yellow)	\$195.00	1	\$195.00
(240) Color laser printer toner (black)	\$165.00	2	\$330.00
(240) Portable External Hard Drive	\$75.00	1	\$75.00
Sub Total Office Supplies (Administrative Cost)			\$1,300.00

Budget Narrative: The State Administrative Agency will use the administrative cost to purchase the necessary office supplies to be used towards the general administration of the program. The office supplies include 1 anti virus program for 1 year , 1 microsoft office suite, 1 of each color laser printer toner in cyan, magenta, and yellow, 2 color laser printer toner in black and 1 portable external hard drive. The estimated cost for the administrative office supplies is \$1,300.

<u>Office Supply Items</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(240) Helium Gas Ultra High Pure 243 Cubic Feet	\$516.50	2	\$1,033.00
Sub Total Forensic Supplies			\$1,033.00
TOTAL OFFICE SUPPLIES			\$2,333.00

Budget Narrative: The forensic supply is necessary for the processing of forensic drug evidence, and the forensic supplies include 2 helium gas ultra high pure 243 cubic feet at \$516.50 per unit for the drug unit. The estimated cost of the forensic supplies is \$1033.

F. Construction-- As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category.

<u>Purpose</u>	<u>Description of Work</u>	<u>Cost</u>
<i>Not Applicable (N/A)</i>		
TOTAL CONSTRUCTION		\$0.00

G. Consultants/Contracts-- Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions			
Consultant Fee: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.			
<u>Name of Consultant</u>	<u>Service Provided</u>	<u>Computation</u>	<u>Cost</u>
Consultant Expenses		Sub Total Consultant Fee	\$0.00
<u>Item</u>	<u>Location</u>	<u>Computation</u>	<u>Cost</u>
		Sub Total Consultant Expenses	\$0.00
Contracts	<u>Item</u>		<u>Cost</u>
		Sub Total Contracts	\$0.00
TOTAL CONSULTANTS/CONTRACTS			\$0.00
H. Other Costs-- List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot rent, and provide a monthly rental cost and how many months to rent.			
<u>Description</u>	<u>Computation</u>	<u>Unit</u>	<u>Cost</u>
(230) Internet Service Provider (Administrative Cost)	Estimated internet usage is \$95 per month for 12 months = \$1140		\$1,140.00
		Sub Total Internet Services (Administrative Cost)	\$1,140.00
Budget Narrative: The State Administrative Agency will use the administrative cost to cover Internet Service Provider to ensure access to the OJP website, Grants Management System, and other related site related to the general administration of the program (Administrative cost). The estimated cost for the ISP is \$1140 and the cost is for the life of the grant cycle.			
(230) Copier Lease (Administrative Cost)	Estimated internet usage is \$155 per month for 12 months = \$1860		\$1,860.00
		Sub Total Copier Lease (Administrative Cost)	\$1,860.00
Budget Narrative: The State Administrative Agency will use the administrative cost for the annual Copier Lease that is needed for reproducing documents related to the general administration of the program. The estimated cost for the copier lease is \$1860 and the cost is for the life of the grant cycle.			
Total Other Costs			\$3,000.00
TOTAL OTHER COSTS			\$3,000.00
I. Indirect Cost-- Indirect costs are allowed only if the applicant has Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.			
<i>Not Applicable (N/A)</i>			
TOTAL INDIRECT COST			\$0.00
TOTAL BASE FUNDS			\$63,000.00

FY 2014 PAUL COVERDELL BASE BUDGET SUMMARY

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$35,256.00
B. Fringe Benefits	\$20,411.00
C. Travel	\$0.00
D. Equipment	\$2,000.00
E. Supplies	\$2,333.00
F. Construction	\$0.00
G. Consultants/Contracts	\$0.00
H. Other	\$3,000.00
I. Indirect Cost	\$0.00
TOTAL	\$63,000.00

2014 Coverdell Budget Narrative – Base Funds

State Administrative Agency Cost

Office Supplies

Office Supplies. The State Administrative Agency will use the administrative cost to purchase the necessary office supplies to be used towards the general administration of the program. The supplies include the following: The State Administrative Agency will use the administrative cost to purchase the necessary office supplies to be used towards the general administration of the program. The office supplies include 1 anti virus program for 1 year , 1 microsoft office suite, 1 of each color laser printer toner in cyan, magenta, and yellow, 2 color laser printer toner in black and 1 portable external hard drive. The estimated cost for the administrative office supplies is \$1,300.

Equipment

Computer Workstation. The State Administrative Agency will use the administrative cost to purchase a computer workstation to replace the aged workstation that will be used towards the general programmatic administration of the program. The estimated cost of the computer workstation is \$2000.

Other Cost

Internet Service Provider. The State Administrative Agency will use the administrative cost to cover Internet Service Provider to ensure access to the OJP website, Grants Management System, and other related site related to the general administration of the program (Administrative cost). The estimated cost for the ISP is \$1140 and the cost is for the life of the grant cycle.

Copier Lease. The State Administrative Agency will use the administrative cost for the annual Copier Lease that is needed for reproducing documents related to the general administration of the program. The estimated cost for the copier lease is \$1860 and the cost is for the life of the grant cycle.

Subrecipient Cost

Personnel

Criminalist I Personnel for Forensic Science Section Drug Unit. The Criminalist I will be responsible for processing the current and backlog of forensic drug cases. The Criminalist I will work a total of 2080 hours at an hourly rate of \$16.95 over the life cycle of the grant program ($\$16.95 \times 2080 = \$32,256$). The estimated cost of the personnel is \$32,256.

Fringe Benefits

The Criminalist I Fringe Benefit for Forensic Science Section Drug Unit. The Criminalist I position is authorized hazardous pay, and the hazardous pay is subject to Medicare tax. The Government of Guam calculates Medicare with hazard pay. The computation $\$35,256$ (salary) plus $\$1,410.24$ (Hazard pay) = $\$36,666.24$ multiplied by 1.45% (Medicare) = $\$531.66$, this is how the government of Guam factors hazardous pay. In addition, the Criminalist I position fringe benefits includes Retirement ($\$10,929.36$) and the computation is $\$35,256$ multiplied by 31% = $\$10,929.36$, Medical ($\6517), Dental ($\$375$), Life ($\153), and Disability Death Insurance ($\$494.52$). The Criminalist I will be responsible for processing of current and backlog forensic drug cases. The total fringe benefit budget of $\$20,410.78$ was rounded up to $\$20,411.00$, thus the estimated cost of the fringe benefits is $\$20,411.00$ for the life of the grant cycle.

Forensic Supplies for the Drug Unit

The forensic supplies are necessary for the processing of forensic drug evidence, and the forensic supplies include 2 helium gas ultra high pure 243 cubic feet at \$516.50 for the drug unit. The estimated cost of the forensic supplies is \$1,033.

FY 2014 Coverdell Statutory Certifications

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
NATIONAL INSTITUTE OF JUSTICE

FY 2014 Coverdell Forensic Science Improvement Grants Program


Certification as to Plan for Forensic Science Laboratories—
Application from a State (Guam)

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice:

The State has developed a plan for forensic science laboratories under a program intended to improve the quality and timeliness of forensic science or medical examiner services in the State, including such services provided by the laboratories operated by the State and those operated by units of local government within the State.

I acknowledge that a false statement in this certification or in the grant application that it supports may be subject to criminal prosecution, including under 18 U.S.C. § 1001 and 42 U.S.C. § 3795a. I also acknowledge that Office of Justice Program grants, including certifications provided in connections with such grants, are subject to review by the Office of Justice Programs and / or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the National Institute of Justice).



Signature of Certifying Official

MONICA J. GUERRERO

Printed Name of Certifying Official

ACTING DIRECTOR, BUREAU OF STATISTICS AND PLANS

Title of Certifying Official

GUAM BUREAU OF STATISTICS AND PLANS

Name of Sub recipient Applicant Agency
(Including Name of State)

3/26/2014

Date

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
NATIONAL INSTITUTE OF JUSTICE

FY 2014 Coverdell Forensic Science Improvement Grants Program

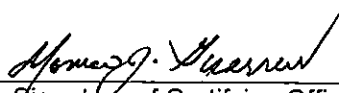
Certification as to Generally Accepted Laboratory Practices and Procedures

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice:

Any forensic laboratory system, medical examiner's office, or coroner's office in the State, including any laboratory operated by a unit of local government within the State, that will receive any portion of the grant amount uses generally accepted laboratory practices and procedures, established by accrediting organizations or appropriate certifying bodies.

I acknowledge that a false statement in this certification or in the grant application that it supports may be subject to criminal prosecution, including under 18 U.S.C. § 1001 and 42 U.S.C. § 3795a. I also acknowledge that Office of Justice Program grants, including certifications provided in connections with such grants, are subject to review by the Office of Justice Programs and / or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the National Institute of Justice).



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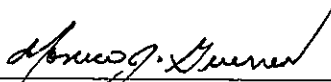
Certification as to Use of Funds for New Facilities

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice:

The amount of the grant (if any) used for the costs of any new facility or facilities to be constructed as part of a program to improve the quality and timeliness of forensic science and medical examiner services will not exceed the limitations set forth at 42 U.S.C. § 3797m(c) and summarized in the FY 2012 Coverdell Forensic Science Improvement Grants Program Announcement.

I acknowledge that a false statement in this certification or in the grant application that it supports may be subject to criminal prosecution, including under 18 U.S.C. § 1001 and 42 U.S.C. § 3795a. I also acknowledge that Office of Justice Program grants, including certifications provided in connections with such grants, are subject to review by the Office of Justice Programs and / or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the National Institute of Justice).



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FY 2014 Coverdell Forensic Science Improvement Grants Program

Certification as to External Investigations

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice:

A government entity exists and an appropriate process is in place to conduct independent external investigations into allegations of serious negligence or misconduct substantially affecting the integrity of the forensic results committed by employees or contractors of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the grant amount.

I personally read and reviewed the section entitled "Eligibility" in the Fiscal Year 2014 program announcement for the Coverdell Forensic Science Improvement Grants Program. I acknowledge that a false statement in this certification or in the grant application that it supports may be subject to criminal prosecution, including under 18 U.S.C. § 1001 and 42 U.S.C. § 3795a. I also acknowledge that Office of Justice Program grants, including certifications provided in connection with such grants, are subject to review by the Office of Justice Programs and/or by the Department of Justice's Office of the Inspector General.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to the National Institute of Justice).



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FY 2014 Coverdell Forensic Science Improvement Grants Program

Referrals in Connection with Allegations of Serious Negligence or Serious Misconduct

The highest standards of integrity in the practice of forensic science are critical to the enhancement of the administration of justice. We assume that recipients (and sub recipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entities identified in the grant application.

For each fiscal year of an award, the Guam Police Department agrees to report the following to the Bureau of Statistics and Plans on an annual basis:

1. the number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results;
2. information on the referrals of such allegations (e.g. the government entity or entities to which referred, the date of referral);
3. the outcome of such referrals (if known as of the date of the report); and
4. if any such allegations were not referred, the reason(s) for the non-referral.

The Bureau of Statistics and Plans will ensure the information is reported to NIJ on an annual basis. The Guam Police Department is aware that failure to submit the information to the Bureau of Statistics and Plans will result in the National Institute of Justice withholding payments to Guam and any future awards if the required information is not submitted on a timely basis.

The highest standards of integrity in the practice of forensic science are critical to the enhancement of the administration of justice. We assume that recipients (and sub recipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entities identified in the grant application.



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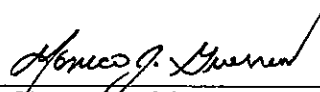
Date

Applicants Disclosure of Pending Applications

FY 2014 Coverdell Forensic Science Improvement Grants Program

Certification as to Applicant Disclosure of Pending Applications

Guam Bureau of Statistics and Plans does not have pending applications submitted within the last 12 months for federally funded assistance that include requests for funding to support the same project being proposed under this FY 2014 Paul Coverdell Forensic Science Improvement Grant Program solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.



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3/26/2014

Date



GUAM STATE CLEARINGHOUSE

P.O. Box 2950 Hagåtña, Guam 96932

Tel: (671) 475-9380

Website: www.gsc.guam.gov

Email: clearinghouse@guam.gov

EDDIE BAZA CALVO

I Maga'låhen Guahan

RAYMOND S. TENORIO

I Segundu Na Maga'låhen Guahan

Kate G. Baltazar

Administrator

April 2, 2014

HONORABLE JUDITH T. WON PAT, Ed. D.

Speaker gi I Mina'Trentai Dos Na Liheslaturan Guåhan

155 Hesler Place

Hagåtña, Guåhan 96910

Ref: Bureau of Statistics and Plans- Paul Coverdell Forensic Science Improvement Grants Program

Hafa Adai Madam Speaker:

This communication is to respectfully notify you the Guam State Clearinghouse (GSC) has received a federal grant application from the Bureau of Statistics and Plans. The GSC has accepted the application, assigned State Application Identifier (SAI) number 90003141124Y, and has initiated the process for an intergovernmental review. Application information is provided below:

Grantor: National Institute of Justice

Grant Title: Paul Coverdell Forensic Science Improvement Grants Program

Details: Funds from this grant program will be used to eliminate the backlog in the analysis of forensic evidence and to train and employ forensic laboratory personnel, as needed, to eliminate such a backlog. Funds will provide support for one Criminalist I position for the Drug Unit and forensic supplies. The funding under this grant opportunity will dramatically increase the laboratory capability in the processing of forensic Science Service Drug Analysis Unit of the Guam Police Department Forensic Science Division.

Start Date: 09/01/2014

End Date: 10/31/2015

Federal

Grant: \$63,000

GSC conducts intergovernmental reviews and solicits comments through electronic communication. This notice is sent to you as a part of the review process. A digital copy of the grant proposal is attached for your perusal. The GSC point of contact designated for this application is Jerica Cruz. Please submit any comments you may have pertaining to this proposal by **April 17, 2014** via email to jerica.cruz@guam.gov.

Dangkolo Na Si Yu'os Ma'åse',

Kate G. Baltazar

Administrator

Cc: File